

SREE CHITRA TIRUNAL INSTITUTE FOR MEDICAL SCIENCES
& TECHNOLOGY, THIRUVANANTHAPURAM - 695 011

Syllabus for the selection to the post of SR. NURSING OFFICER [Ward]

Section

1. Job description

What are the duties and responsibilities of a Sr. Nursing Officer (Ward)?

2. Qualities of a Sr. Nursing Officer (Ward)

- Leadership and supervision
- Managerial skill
- Problem solving and decision making

3. Staff development

- inservice education program
- Communication
- Human behaviour and Interpersonal relationship

4. Discipline

- Absentism
- Punishment

5. Performance appraisal

6. Hospital budget

- Inventory
- Control of hospital expense


7. Infection control policies

- Nosocomial infection
- Prevention and control
- Employees health

8. Patient needs

- Out patient care
- Emergency care
- Admission & discharge
- Patient protection
- Reports and records
- Medico-Legal aspect of Nursing
- Narcotic Drugs
- Costly Drugs.

9. - Death formalities and the policy of disposal of dead bodies from SCTIMST.


27-1-15